



Daily Executive Activity Summary

A clean daily digest of human requests and automated operational asks handled by Bob the Bot.

Date: 2026-04-15 · Generated: 2026-04-15 08:01:03 PM CDT · Human correspondents: William Hope, Jr. (8546498791) (24)

HUMAN MESSAGES

24

Direct asks and messages captured today

WORKFLOW HUMAN ASKS

0

Human asks captured through automated workflows

AUTOMATED ASK TYPES

5

Unique scheduled ask patterns run today

AUTOMATED RUNS

19

Total scheduled runs recorded today

Human Requests and Messages

09:28 AM

William Hope, Jr. (8546498791)

Good Morning Bob

09:32 AM

William Hope, Jr. (8546498791)

On the Morning Leadership Brief I would like to add the "Largest Day-Over-Day Moves" information from the Occupancy Report above the "What Needs Attention Now". Please make this change for all future reports. Please email me this updated report for me review. Thanks,

10:55 AM

William Hope, Jr. (8546498791)

I would like to change the Morning Leadership Brief with the first line being Removed that includes Occupied Rooms, Rent Ready Rooms, QRIDIT Reports Reviewed, High Attentions Sites, Leadership Takeaway. REPLACE with data from the Occupancy Report "Max Capacity", "Reno Rooms", "Available Rooms", "Occupied Rooms", "Rent Ready Rooms", "Occupancy %". Please make this change for my review and all future Morning Leadershi...

03:01 PM

William Hope, Jr. (8546498791)

Good Afternoon, I put a exel spreadsheet in you General Information file with all of our hotels and regional managers, regional maintenance contact information for future use. Please make a mark down of this file also.

03:25 PM

William Hope, Jr. (8546498791)

who is the regional manager in lousianna

-
- 03:26 PM** **William Hope, Jr. (8546498791)**
give me a list of regional managers
-
- 03:28 PM** **William Hope, Jr. (8546498791)**
Ok let's see it
-
- 03:29 PM** **William Hope, Jr. (8546498791)**
yes produce a regional contact list and email to me and Brittney and Jeremey.
-
- 04:20 PM** **William Hope, Jr. (8546498791)**
I have updated our hotel contact list spreadsheet, please review and mark down.
-
- 04:21 PM** **William Hope, Jr. (8546498791)**
Please produce a Eagle Suites Hotel Contact PDF and email to me.
-
- 04:25 PM** **William Hope, Jr. (8546498791)**
On our Candiate Secreening Letter and Hiring Prodedure, remove name from letter so we can use as a template. Also in Part B 2. replace first point with Screening should occur after the initial conversation if the candiate is identified.....
-
- 04:26 PM** **William Hope, Jr. (8546498791)**
Part 5 3. add a point to review gaps in dates of employment history.
-
- 04:31 PM** **William Hope, Jr. (8546498791)**
Part 10 the third item where it say For maintenance, security.... add housekeeping. Then update and email pdf to me.
-
- 04:33 PM** **William Hope, Jr. (8546498791)**
Let me see the Employment Screening AUthorization Packet
-
- 04:35 PM** **William Hope, Jr. (8546498791)**
let me see the previous version
-
- 04:37 PM** **William Hope, Jr. (8546498791)**
Move the "Do Not use ..." and the Internal Implementation Notes to the last page.
-
- 04:43 PM** **William Hope, Jr. (8546498791)**

Make those changes to the previous version.... that is the one I want to use, i like it with the logo and it's format the best

04:44 PM

William Hope, Jr. (8546498791)

That is the version we will use.

04:47 PM

William Hope, Jr. (8546498791)

Bob on ALL REPORTS produced in the future I would like the following date format DAY/MONTH/YEAR please update the Candidate Screednin Letter and Hiring Procedure and the Employment Screening Packet for my review

04:49 PM

William Hope, Jr. (8546498791)

Thank you. Rember ALL FUTURE REPORTS should have the date format as DAY/MONTH/YEAR make MD

04:54 PM

William Hope, Jr. (8546498791)

Please correct the date format for the Candidate Screening Letter and Hiring Procedure: and Employment Screening Authorization Packet for my review.

05:00 PM

William Hope, Jr. (8546498791)

Please correct the date format for the Candidate Screening Letter and Hiring Procedure: and Employment Screening Authorization Packet for my review.

05:29 PM

William Hope, Jr. (8546498791)

expect a maintainance report emailed to you around 7am daily once received please produce the Maintenace aging report and email it to me.

05:43 PM

William Hope, Jr. (8546498791)

Perfect

Workflow-Captured Human Asks

No distinct workflow-captured human asks were logged today.

Automated Operational Asks

QRIDit Daytime Ingestion

Ingest QRIDit emails without external send

Runs: 15 · First: 2026-04-15 06:00:42 AM CDT ·

Last: 2026-04-15 08:00:13 PM CDT

Morning Preflight Refresh

Refresh morning report artifacts without sending

Runs: 1 · First: 2026-04-15 06:30:23 AM CDT ·
Last: 2026-04-15 06:30:23 AM CDT

Daily Cloudbeds Occupancy Report

Generate and send the occupancy report

Runs: 1 · First: 2026-04-15 07:45:11 AM CDT ·
Last: 2026-04-15 07:45:11 AM CDT

Daily QRIDit Security Summary

Generate and send the security report

Runs: 1 · First: 2026-04-15 07:50:18 AM CDT ·
Last: 2026-04-15 07:50:18 AM CDT

Morning Leadership Brief

Generate and send the Morning Leadership
Brief

Runs: 1 · First: 2026-04-15 07:55:07 AM CDT ·
Last: 2026-04-15 07:55:07 AM CDT

Repeating jobs are grouped by unique ask text so the summary stays readable. This report is intended as an executive daily digest, not a full transcript.